

Terms of Reference

POSITION TITLE : Climate Change Specialist (Climate Adaptation)
POSITION NUMBER : TBD
POSITION LEVEL : IS1/2
RECRUITMENT TYPE : International
POSITION LOCATION : HQ
TYPE OF APPOINTMENT : Special Fixed-Term

IMPORTANT INFORMATION:

ADB has an ongoing organizational review which may result in the change of department/group and/or reporting arrangement(s). By proceeding with your application, you acknowledge and accept the possibility of such changes resulting from the organizational review.

Overview

Asian Development Bank (ADB) is an international development finance institution headquartered in Manila, Philippines and is composed of 68 members, 49 of which are from the Asia and Pacific region. ADB is committed to achieving a prosperous, inclusive, resilient, and sustainable Asia and the Pacific, while sustaining its efforts to eradicate extreme poverty. ADB combines finance, knowledge, and partnerships to fulfill its expanded vision under its [Strategy 2030](#).

ADB only hires nationals of its [68 members](#).

The position is assigned in the Climate Change and Disaster Risk Management Division (SDCD) within the Sustainable Development and Climate Change Department (SDCC). SDCC provides leadership, innovation, and knowledge sharing for ADB's sector and thematic work. SDCD is playing the role of secretariat for coordinating the Bank's efforts in assisting its developing member countries (DMCs) to transition to low-carbon and climate and disaster-resilient development pathways, through, among others, the development of policies and strategies, investment operations support, facilitation of access to finance and provision of knowledge and partnerships.

To view ADB Organizational Chart, please click [here](#).

IMPORTANT NOTE: This is a special fixed-term appointment for a period of 2 years following Section 3.1 (c.) of Administrative Order No. 2.01 ("Recruitment and Appointment"). This appointment is not convertible to a regular appointment. It may be extended on exceptional basis for a further fixed period at the option of ADB. A special fixed-term appointment will automatically and without prior notice expire at the end of the term.

Job Purpose

The Climate Change Specialist (Climate Adaptation) will support the Division's activities relating to scaling up actions in support of climate adaptation and resilience.

As a team member, the incumbent will: (i) support the rolling-out of ADB's operational approach for strengthening climate adaptation and resilience through physical, social, institutional, financial and nature-based responses; (ii) contribute to country level analysis on issues related to impact of climate risk across human and ecosystems and opportunities for promoting climate adaptation in order to inform ADB's country partnership strategies, policy based lending, and non-lending products and services; (iii)

support ADB project teams (sovereign and non-sovereign) in identification, appraisal and implementation of climate adaptation solutions across sectors including nature-based solutions ; and (iv) working closely with relevant sector and thematic groups to mobilize and deploy of innovative financing for scaling up adaptation and resilience.

The incumbent will report to the assigned Director and will be expected to work collaboratively with peers including national staff and administrative staff as a team member for the achievement of work outcomes.

Responsibilities

Strategy and Planning

- Support the rolling-out of ADB's operational approach to climate adaptation and resilience, especially in the context of structural and nature-based solutions.
- Support regional departments in upstream engagement on adaptation including identification of issues and opportunities related to climate risk and adaptation measures in context of country partnership strategy and country programming processes and in strengthening collaboration with in-country partners engaged in adaptation and resilience.
- Contribute to knowledge on standards and specifications for implementing climate adaptation measures (structural and nature-based).
- Contribute to development of ADB's initiative on improving enabling environment for climate adaptation through improvements in standards, codes and specifications.

Operational Advice and Support

- Support ADB project team across sectors in undertaking climate risk assessment as part of project identification and preparation, especially in the context of infrastructure and agriculture and natural resources.
- Support project teams in identification and appraisal of adaptation solutions for managing climate risk in the context of project conceptualization and due diligence in different sectors.
- Support project teams in accessing climate finance for implementing adaptation and resilience solutions at scale through the development of proposals for global climate funds.
- Assist project teams in helping DMCs access relevant technologies and practices to implement adaptation measures, especially in the context of nature-based solutions.

Knowledge Generation and Sharing

- Support in developing relevant knowledge products for DMCs to provide useful lessons and opportunities to integrate adaptation considerations (structural and nature-based) in standards and specifications.
- Closely follow and participate in global policy discussions on standards and specifications for climate adaptation and resilience.
- Assist in identifying specific areas of capacity building assistance required for mainstreaming climate adaptation in engineering design standards and specifications.
- Develop and deliver training for DMCs and ADB staff on standards for climate adaptation and nature-based solution.
- Support senior management in preparing for participation in conference/workshops on climate adaptation, both within ADB and externally.
- Participate in and contribute to relevant internal and external training and other learning events for advocacy, dissemination, and knowledge building.
- Liaise with and build partnerships with relevant regional as well as international organizations engaged in standards and specifications for structural and nature-based solutions for adaptation.

Relevant Experience & Requirements

- University degree in structural engineering, environmental engineering, civil engineering, or related fields, preferably at post-graduate level or its equivalent
- Suitability to undertake the responsibilities mentioned above at the required level.
- At least 3 years' experience in climate change, environment management and related areas.
- Understanding of global policies on climate risk management and standards and codes.
- Excellent presentation and interpersonal skills to articulate and represent ADB's activities and directions in conferences and workshops, dynamically participate in networks, and interact effectively with ADB management, staff, and counterparts in other institutions.
- Excellent oral and written communication skills in English.
- International experience is preferred.
- Experience in both research (academia/research institutes) and private sector preferred.
- Strong analytical skills as reflected in coursework, dissertation, or similar publications on climate change.
- Please refer to the [link](#) for ADB Competency Framework for IS1-2.

General Considerations

The selected candidate is appointed for an initial term of 2 years.

ADB offers competitive remuneration and a comprehensive benefits package. Actual appointment salary will be based on ADB's standards and computation, taking into account the selected individual's qualifications and experience.

ADB seeks to ensure that everyone is treated with respect and given equal opportunities to work in an inclusive environment. ADB encourages all qualified candidates to apply regardless of their racial, ethnic, religious and cultural background, gender, sexual orientation or disabilities. Women are highly encouraged to apply.

Please note that the actual level and salary will be based on qualifications of the selected candidate.